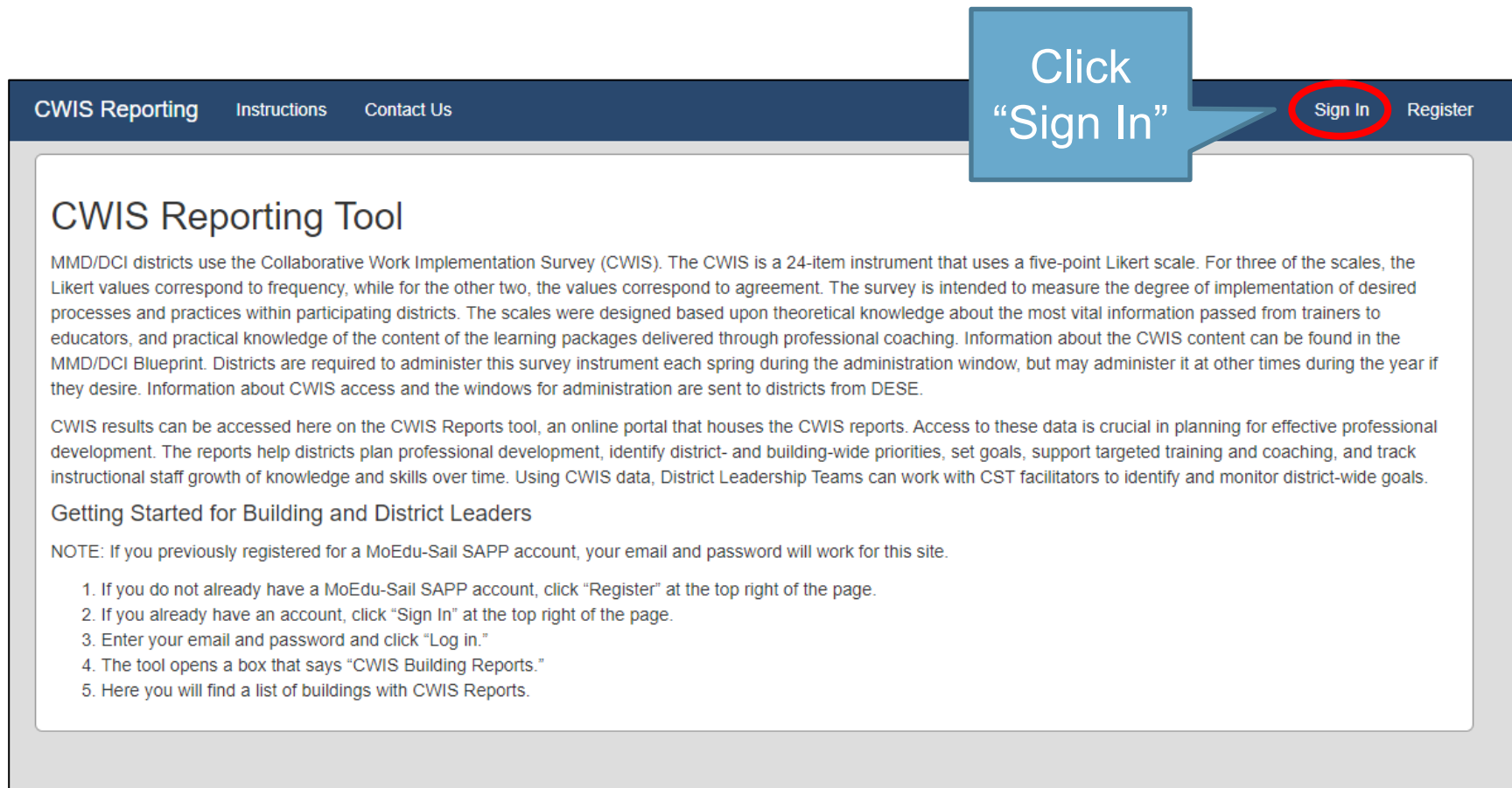


Accessing CWIS Reports for District and Building Leaders

If you previously registered for a MoEdu-Sail SAPP account, use the same email and password for the CWIS Reporting Tool.

<http://cwis.missouripd.org/>



Click
“Sign In”

CWIS Reporting Instructions Contact Us **Sign In** Register

CWIS Reporting Tool

MMD/DCI districts use the Collaborative Work Implementation Survey (CWIS). The CWIS is a 24-item instrument that uses a five-point Likert scale. For three of the scales, the Likert values correspond to frequency, while for the other two, the values correspond to agreement. The survey is intended to measure the degree of implementation of desired processes and practices within participating districts. The scales were designed based upon theoretical knowledge about the most vital information passed from trainers to educators, and practical knowledge of the content of the learning packages delivered through professional coaching. Information about the CWIS content can be found in the MMD/DCI Blueprint. Districts are required to administer this survey instrument each spring during the administration window, but may administer it at other times during the year if they desire. Information about CWIS access and the windows for administration are sent to districts from DESE.

CWIS results can be accessed here on the CWIS Reports tool, an online portal that houses the CWIS reports. Access to these data is crucial in planning for effective professional development. The reports help districts plan professional development, identify district- and building-wide priorities, set goals, support targeted training and coaching, and track instructional staff growth of knowledge and skills over time. Using CWIS data, District Leadership Teams can work with CST facilitators to identify and monitor district-wide goals.

Getting Started for Building and District Leaders

NOTE: If you previously registered for a MoEdu-Sail SAPP account, your email and password will work for this site.

1. If you do not already have a MoEdu-Sail SAPP account, click “Register” at the top right of the page.
2. If you already have an account, click “Sign In” at the top right of the page.
3. Enter your email and password and click “Log in.”
4. The tool opens a box that says “CWIS Building Reports.”
5. Here you will find a list of buildings with CWIS Reports.

Log in with your account email and password; skip to slide 9

The screenshot shows a web application interface with a dark blue header. The header contains navigation links: "CWIS Reporting", "Instructions", and "Contact Us" on the left, and "Sign In" and "Register" on the right. The main content area is titled "Log in". It features two input fields: "Email" and "Password", both of which are circled in red. Below the "Password" field is a checkbox labeled "Remember me". A blue "Log in" button is also circled in red. Below the "Log in" button are three links: "Sign up", "Forgot your password?", and "Didn't receive confirmation instructions?".

If you do NOT have a MoEdu-Sail SAPP account, to register, go to cwis.missouripd.org/users/sign_up

CWIS Reporting Instructions Contact Us Sign In **Register**

Sign up

Full name *

Email *
(Please use your district or work provided email address or Contact Us to setup a custom account.)

Password *(8 characters minimum)

Confirm Password *

Role *

Building Leader

RPDC *

(Select RPDC)

District *

Please select an RPDC

Building *

Please select a District

Sign up

* A confirmation email will be sent to the address you provided and you will be asked to confirm your account to complete your registration. You may also need to check your Spam folder for the confirmation email.

[Log in](#) [Didn't receive confirmation instructions?](#)

Click
"Register"

Complete registration fields

The screenshot shows a 'Sign up' form within a 'CWIS Reporting' application. The form includes the following fields and callouts:

- Full name ***: A text input field with a callout: "Enter your full name".
- Email ***: A text input field with a callout: "Enter your district or work-provided email". Below the field is the text: "(Please use your district or work provided email address or Contact Us to setup a custom account.)".
- Password *(8 characters minimum)**: A text input field with a callout: "Choose a password (8 characters minimum)".
- Confirm Password ***: A text input field.
- Role ***: A dropdown menu with "Building Leader" selected. Callout: "Select 'building or district leader' as your role".
- RPDC ***: A dropdown menu with "(Select RPDC)" selected.
- District ***: A dropdown menu with "Please select an RPDC" selected. Callout: "Select your district".
- Building ***: A dropdown menu with "Please select a District" selected. Callout: "Select your building".
- Sign up**: A button circled in red. Callout: "Click 'Sign up'".

At the bottom of the form, there is a "Log in" button and a "Didn't receive confirmation instructions?" button. A small asterisk note at the bottom reads: "*A confirmation email will be sent to the address you provided and you will be asked to confirm your account to complete your registration. You may also need to check your Spam folder for the confirmation email."

Confirm your email

1. After you register, a message will appear asking you to confirm your account.
2. To confirm your account, check the email you registered with for a message that says “Confirmation instructions.” *
*Be sure to check your spam account.
3. Click “Confirm my account.”
4. When you click, “Confirm my account, you should be directed to the homepage, where a message says “Your email address has been successfully confirmed.”

If you don't receive confirmation instructions, you can use the "Contact Us" link report it

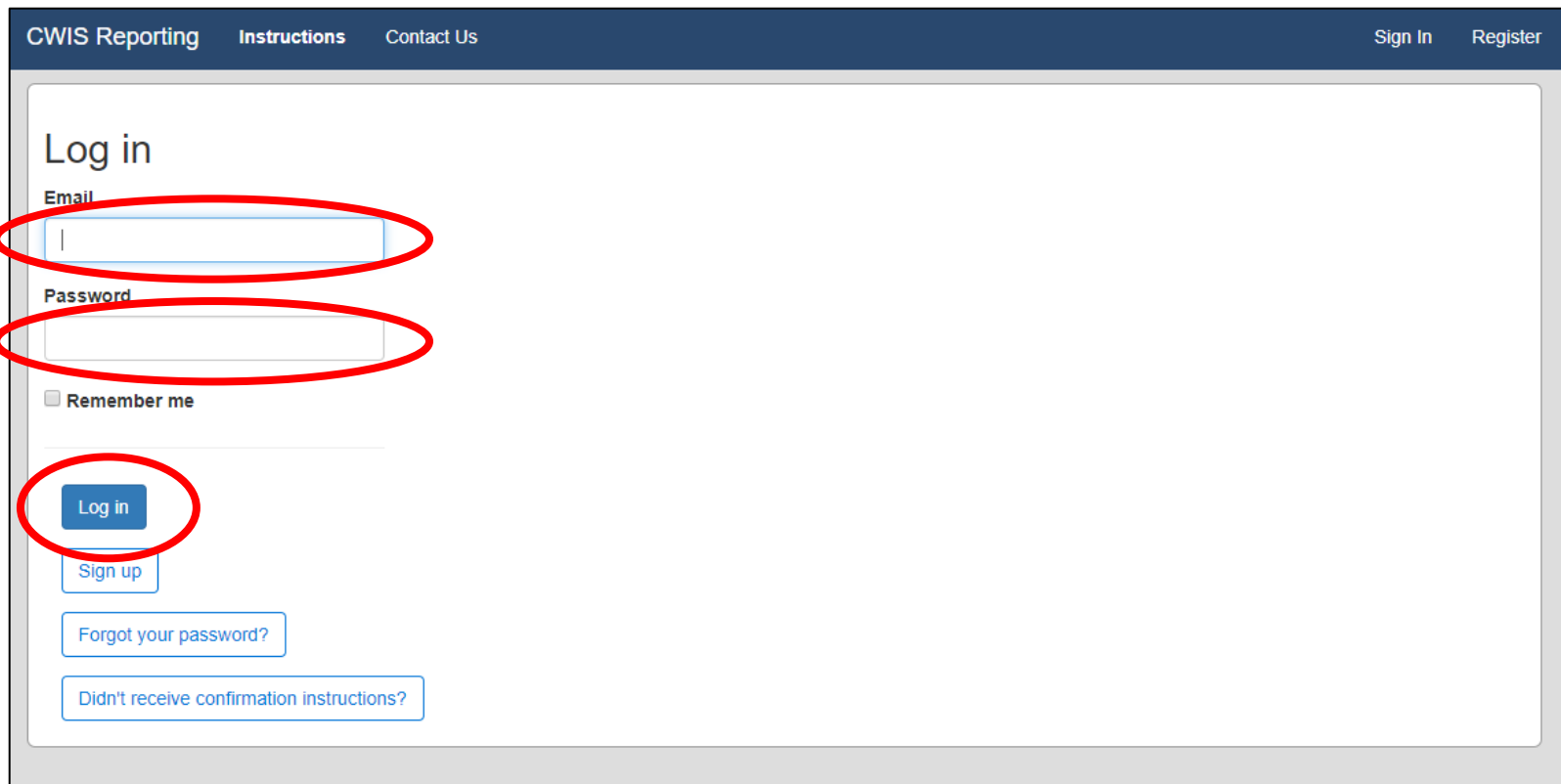
The screenshot shows the CWIS Reporting website interface. The navigation bar at the top contains three links: "CWIS Reporting", "Instructions", and "Contact Us". The "Contact Us" link is circled in red. In the top right corner of the navigation bar, there are links for "Sign In" and "Register".

Below the navigation bar is a "Log in" section with the following elements:

- An "Email" input field.
- A "Password" input field.
- A checkbox labeled "Remember me".
- A "Log in" button.
- A "Sign up" button.
- A "Forgot your password?" button.
- A "Didn't receive confirmation instructions?" button.

A blue callout box with a pointer to the "Contact Us" link contains the text: "Use the 'Contact Us' link to report any questions or issues you encounter."

Log in with your account email and password



The screenshot shows a web application interface for logging in. At the top, there is a dark blue navigation bar with links for "CWIS Reporting", "Instructions", and "Contact Us" on the left, and "Sign In" and "Register" on the right. The main content area is titled "Log in". It contains an "Email" input field, a "Password" input field, and a "Remember me" checkbox. Below these fields are four buttons: "Log in" (highlighted with a red circle), "Sign up", "Forgot your password?", and "Didn't receive confirmation instructions?". The "Email" and "Password" input fields are also highlighted with red circles.

Click on View CWIS Reports

CWIS Reporting

Instructions

View CWIS Reports

Contact Us

Your Email

Sign Out

CWIS Reports

Show entries

District Name	Building Name	Current Window Survey Submissions
Aurora R-VIII	Aurora High	0
Aurora R-VIII	Aurora Jr. High	0
Aurora R-VIII	Pate Early Childhood Ctr.	0
Aurora R-VIII	Robinson Elem.	0
Aurora R-VIII	Robinson Intermediate	0

Showing 1 to 5 of 5 entries (filtered from 2,254 total entries)

Previous **1** Next

Only district leaders can click the link to view the District CWIS Report. Click the link to view the CWIS Report

Building leaders will see only their building listed here. Click the link to view the CWIS Building Report.

District leaders will see all buildings in the district listed here. Click on the building name to view the CWIS Building Report.

The number of surveys submitted during the current window appears here.

Click on District or Building Name

CWIS Reporting
Instructions
View CWIS Reports
Contact Us
Your Email
Sign Out

CWIS Building Report: Aurora High:

District:

Building:

Fall 2020 ▾
Fall 2020
 Spring 2020
 Fall 2019

Print

Participation Details

Role	Number Responses
Total	0

In the sections that follow, participant responses are presented by domain and item. Not all participants respond to each item. As a result, the total number of responses may not match the numbers reported above. For example, certain questions are not presented to a participant depending on both their role, and also their prior responses. At the same time, responses for any one item are never mandatory, and participants are encouraged not to respond when they cannot make a judgment.

Overall Domain Performance

ETLP										
CFA										
DBDM										

Click on the down arrow to view the CWIS Report Window dropdown menu. From here, choose the report window you want to view.